

## Fire Action Plan on Discovering a Fire in your Home

If a fire starts in your home, there are 3 steps that can save your life.

- Get out
- Never go back inside
- Call 999 as soon as you are safe to do so

If you can't get out, find a safe place to remain and close the door. Packing clothes and blankets around the door will help to keep smoke out.

Go to a window, shout for help and call 999.

## Fire Action Plan on Discovering a Fire in the Common Close

If you suspect a fire has started in the common close you should:

- stay in your flat, keep the front door closed and call 999
- pack a towel or sheets around the bottom of the front door to stop smoke getting in
- go to an open window and wait for the arrival of the Scottish Fire and Rescue Service

You should stay in your home and keep the front door closed unless:

- you are directly affected by heat, smoke or fire
- Fire and Rescue Service or Police tells you to get out

## General Fire Safety Advice

To protect yourself, your family and other residents within the close we advise the following:

- Refrain from smoking in the close area
- Do not leave items in the close areas including bikes/ scooters or furniture
- Carry out weekly tests of your smoke/ heat alarm systems
- Don't leave bins or items against the building

We have provided a leaflet to tenant with fire safety advice within the home. Further advice can be found on the Scottish Fire and Rescue website. [www.firescotland.gov.uk](http://www.firescotland.gov.uk)

## To Book a home fire safety visit from the Scottish Fire and Rescue Service

- **Phone** - 0800 0731 999
- **Text** - FIRE to 80800 on your mobile phone
- **Online** - Book online by completing the booking form on website [www.firescotland.gov.uk/Public/HFSV/RequestVisit](http://www.firescotland.gov.uk/Public/HFSV/RequestVisit)

### Online home fire safety checker

Complete the online home fire safety checker and you can be provided with a document that tailors fire safety advice for you and your household at [www.firescotland.gov.uk/online-home-fire-safety-checker/](http://www.firescotland.gov.uk/online-home-fire-safety-checker/)